



## Sponsored Webinar Contract

Webinar Title: \_\_\_\_\_

Webinar Date (s): \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### CONTACT DETAILS

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Website: \_\_\_\_\_

### METHOD OF PAYMENT

Amount Due: \_\_\_\_\_

**Payment method:**  Credit Card  Check: Payable to "FICPA." Include conference name in memo.  ACH  
 Visa  American Express  
 Mastercard  Discover

Credit card number: \_\_\_\_\_ Exp: \_\_\_\_\_ CCV: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Billing Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**My signature above indicates that I understand and agree to the terms of this application..**

## TERMS AND CONDITIONS

Webinar sponsor will provide the FICPA any and all PowerPoint slides, outlines or additional written material needed for participants to receive continuing education credit for participating in webinar. Webinar sponsor will provide these items no later than 14 business days prior to the date of webinar.

Webinar sponsor agrees to present content that is educational and avoid solicitation during webinar. The FICPA will not be held responsible or liable for charges or damages for any failure of performance due to Acts of God, labor disputes, shortage of materials, governmental authority, or other circumstances beyond reasonable control of either party.

Insurance, if desired by the sponsor, must be obtained at his or her own expense.

Full payment is due with this contract. In the event of cancellation by the sponsor, a 50% non-refundable fee will be held.

If within 30 days of the webinar, 100% will be held.

This agreement does not include a list of FICPA members. Discuss options and opportunities with our eLearning Manager.

The FICPA management reserves the right to approve the character of any sponsor and the attendant advertising and sales promotions and to prohibit anything which in its judgment because of noise or other objectionable features may detract from the program in general. The use of promotions, premiums, lotteries or giveaway contests must be approved by the FICPA management. Such approval may be granted or withheld with or without cause at the discretion of the FICPA management. Prize announcements are not made during the webinar. The sponsor should contact the winner individually.

The sponsor and webinar provider agrees to indemnify and hold harmless the FICPA and the host facilities or their employees or their representatives against any and all liabilities for damage, injury or loss to all persons and any and all claims arising out of acts or omissions of sponsors, their employees or their representatives or guests.